

SECRET

MEMORANDUM FOR: Assistant Deputy Director (Support)

SUBJECT: Proposed Notice No. [ ] Subject:  
New Fitness Reporting System

25X1

25X1 1. The attached Notice No. [ ] "New Fitness Reporting System" is forwarded for publication. This notice was prepared to carry out the decision of the CIA Career Council to announce the establishment of a new fitness reporting system and to make the new Fitness Report, Form No. 45 (8-58) available to supervisors as soon as the form was printed.

2. Since so many questions have arisen concerning the new Fitness Report and the new schedule for the submission of Annual Fitness Reports is of great interest to and affects every employee, it is recommended that this notice be given an "ALL EMPLOYEES" distribution.

3. It is requested that this notice be published as soon as possible with the understanding that a revision of [ ] Fitness Report, will be forwarded for publication prior to 1 January 1959. Coordination of this notice with the components of the Agency is not considered to be necessary.

25X1

[ ]  
Director of Personnel

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Attachment

[ ]

Distribution:

OSI-Addressee

1-D/Pers

1-Regulations Staff, O/Pers

2-DD/Pers/PD

OSI/Pers/PD: [ ] (17 Oct 58)

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